



Event Must Be Registered With CSS by June 30, 2019

Submit Completed form and supporting documentation (Dumpster App, Street Closure App) to Tina Encarnacion at 2 Florida Street or email them to christina.encarnacion@cityofvallejo.net.

Name of Group _____

Name of Contact _____

Phone Number _____

Event Location _____

Time of Event _____

Do you want a Dumpster for your event? YES NO

You must complete an application for dumpster and submit to Tina Encarnacion. Dumpster will be delivered on a date between August 7, 2019 and September 30, 2019. You will be contacted by Code Enforcement to schedule delivery.

Will you be closing off a street or court for your event? YES NO

You must complete a street closure application and submit to Tina Encarnacion. You must rent your own barricades as the City of Vallejo no longer provides barricades.

Contact **Tina Encarnacion** for any questions **707-651-7184** or Christina.Encarnacion@cityofvallejo.net



Code Enforcement / Community Services Division • 2 Florida Street • Vallejo • CA • 94590

CE Phone 707-648-4469 • Email code.enforcement@cityofvallejo.net

CSS Phone 707-553-7218 • Email css@cityofvallejo.net

FREE NEIGHBORHOOD DUMPSTER PROGRAM REQUIREMENTS & GUIDELINES

- Program requires 1 applicant/responsible party **AND** 4 additional neighbors to sign up on the application form. This program is **ONLY** for City of Vallejo residences.
- All parties on the Free Neighborhood Dumpster Application **MUST** have current garbage service.
- Commercial businesses, apartment complexes and trailer parks are **NOT** eligible for this program.
- The Free Neighborhood Dumpster is for the neighborhood block but does give the neighbors on the application first priority for using the dumpster.
- The dumpsters are for exterior clean-up only and **NOT** for cleaning out garages or interior of homes.
- Certain items are **NOT ALLOWED** to be thrown into the dumpster. Please refer to the Unacceptable Items List supplied in this packet for your use.
- **SIZE** of the dumpster is 18 feet long x 7 ½ feet wide x 5 feet tall (75 cubic feet).
- Dumpsters will be issued on a priority basis as there are a limited number available. Be sure to allow **6-8 WEEKS** for **PROCESSING** the Free Neighborhood Dumpster Application.
- Each neighborhood block will only be allowed to receive **ONE** Free Neighborhood Dumpster per Recology Vallejo's fiscal year which starts October 1st of each year
- Failure to comply with the requirements and guidelines will restrict the applicant from receiving a Free Neighborhood Dumpster in the future.

RESPONSIBILITIES OF THE APPLICANT / RESPONSIBLE PARTY:

- Monitoring the items that go into the dumpster.
- Keeping the area around the dumpster clean along with cleaning the area after the dumpster is removed.
- **Dealing with overflowing dumpsters or dumpsters containing prohibited items resulting in the dumpster not being picked up. This includes removing excess trash from the dumpster so that it can be picked up and/or be billed for the disposal of those items.**
- Being on site when the dumpster is delivered and picked up from the site.

CLERICAL STAFF WILL CONTACT YOU:

- If there are any questions or problems with the application.
- After the #1 applicant/responsible party is confirmed as being owner occupied and all 5 properties are confirmed as having current garbage service, the Code Enforcement/Community Services Division clerical staff will contact you to set up a specific drop off date.
- A few days before the drop off date, the Code Enforcement/Community Services Division will contact you to confirm that the dumpster is scheduled for the drop off.

STEPS FOR APPLYING FOR A FREE DUMPSTER

1. Five parties from one neighborhood block **MUST** fill out the application with valid contact information, live on the same street/block but reside at different addresses, all have current garbage service with Recology Vallejo, and sign the form. The applicant/responsible party **MUST** sign the application before it is submitted to the Code Enforcement/Community Services Division in person or via mail/email (be sure to include the title "Free Dumpster Application" in the mailing address portion or email subject line).

If the applicant/responsible party is unable to hand deliver the application, then they **MUST** provide a note stating why they are unable to submit the application in person **AND** who is submitting the application on their behalf. The applicant/responsible party representative will submit the note with the application.

2. The applicant/responsible party must be an owner occupied residence.
3. The Code Enforcement/Community Services Division will review the application and verify the accuracy of information given (applicant/responsible party is owner occupied, all five neighbors have garbage service and that a Free Neighborhood Dumpster has not been issued to any party on the application within Recology Vallejo's fiscal year).
4. Upon approval or denial of the application, the applicant/responsible party will be notified by phone (or email, if provided). If your application is approved, the dumpster will be delivered within **eight (8) weeks** of receipt of your application.
5. Once your application is approved, the Code Enforcement/Community Services Division will schedule the delivery of the dumpster with you and then schedule the dumpster delivery with Recology. The Free Neighborhood Dumpster will be placed only on an approved area in front of one of the signed participant's homes.
6. Free Neighborhood Dumpsters are delivered on a Friday or a Monday. The dumpster dropped off on a Friday will be picked up the following Monday. The dumpster dropped off on a Monday will be picked up the following Friday. *Pick up dates may be altered at Recology Vallejo's discretion based on special circumstances. We will let you know if this is the case with your dumpster.*

***For Monday Deliveries Only:** If the dumpster is full before the Friday pick-up, an early pick-up may be requested by the applicant/responsible party. To request an early pick-up, the applicant/responsible party **MUST** call Code Enforcement clerical staff at (707) 648-4469. Vallejo Recology requires a full 24-hour notice before any drop off or pick up.

7. The applicant/responsible party **MUST** be in charge of monitoring the items that go into the dumpster and **MUST** keep the area around the dumpster clean. The applicant/responsible party will also be responsible for cleaning the area after the dumpster is removed.

OVERFLOWING DUMPSTERS AND/OR DUMPSTERS CONTAINING PROHIBITED ITEMS WILL NOT BE PICKED UP AND THE APPLICANT/RESPONSIBLE PARTY WILL BE RESPONSIBLE FOR THE REMOVAL OF ALL EXCESS TRASH AND/OR WILL BE BILLED FOR THE DISPOSAL OF THOSE ITEMS.

8. The applicant/responsible party **MUST** be on site when the dumpster is delivered and picked up. Recology Vallejo will deliver and pickup the dumpsters at any time between 5 a.m. and 2 p.m. on the scheduled delivery date.

TO BE POSTED ON DUMPSTER

VALLEJO POLICE DEPARTMENT
CODE ENFORCEMENT / COMMUNITY SERVICES DIVISION
FREE NEIGHBORHOOD DUMPSTER PROGRAM

UNACCEPTABLE ITEMS LIST

NO

CONCRETE, ROCKS OR DIRT
REFRIGERATORS OR FREEZERS
ANYTHING CONTAINING FREON
WASHING MACHINES
TIRES, TOXIC MATERIALS, OR LIQUIDS
EXPLOSIVES OR AMMUNITIONS
MEDICAL WASTE

The following items can be dropped off at the Recology Vallejo Recycling Facility at 2021 Broadway Thursday - Saturday from 8:00 a.m. - 4:00 p.m.



NO

MOTOR OIL AND FILTERS OR COOKING OIL
LATEX OR OIL-BASED PAINTS OR PAINT CANS
HOUSEHOLD OR CAR BATTERIES
ANTIFREEZE
FLOURESCENT LIGHT BALLASTS OR BULBS
TELEVISIONS, PHONES, OR CELL PHONES
COMPUTER MONITORS & PERIPHERALS
ANYTHING WITH A CORD

The following items can be dropped off at the Napa-Vallejo Household Hazardous Waste Collection Facility at. at 889A Devlin Rd., American Canyon Friday & Saturday 9 a.m. - 4 p.m.



NO

HOUSEHOLD CHEMICALS
ASBESTOS
GASOLINE OR OLDER PROPANE TANKS
INSECTICIDES
SOLVENTS OR THINNERS
SYRINGES

ESTO DEBE FIJARSE EN EL CONTENEDOR

EL DEPARTAMENTO DE LA POLICIA DE VALLEJO
DIVISIÓN DE LA EJECUCIÓN DE CODIGO Y LOS SERVICIOS DE LA COMUNIDAD
PROGRAMA GRATIS PARA UN CONTENEDOR DEL VECINDARIO

LISTA DE ARTICULOS INACEPTABLES

NO

CONCRETO, PIEDRAS O TIERRA
REFRIGERADORES O CONGELADORES
CUALQUIER COSA QUE CONTENGA FREÓN
LAVADORAS
LLANTAS, MATERIALES TÓXICOS, O LÍQUIDOS
EXPLOSIVOS O MUNICIONES
DESECHOS MÉDICOS

Los siguientes artículos se pueden entregar a la Facilidad de Recology de Reciclaje de Vallejo en el 2021 Broadway de Jueves a Sábado de las 8:00 am - 4:00 pm



NO

ACEITE DE MOTOR Y FILTROS O ACEITE DE COCINA
LÁTEX O PINTURA DE ÓLEO O LATAS DE PINTURA
PILAS DE HOGAR O AUTOMÓVIL
ANTICONGELANTE
FLUORESCENTE BALASTO DE LUZ O FOCOS
TELEVISIONES, TELÉFONOS, O CELULARES
MONITORES DE COMPUTADORA Y PERIFÉRICOS
CUALQUIER COSA CON UN CABLE

Los siguientes artículos se pueden entregar en el Centro de Colección del Hogar de Napa-Vallejo de Desechos Peligrosos en 889A Devlin Rd., American Canyon el Viernes y Sábado de las 9 a.m. - 4 p.m.



NO

PRODUCTOS QUÍMICOS DOMÉSTICOS
ASBESTOS
GASOLINA O TANQUES DE PROPANO MAYOR
INSECTICIDAS
DISOLVENTES O DILUYENTES
JERINGAS



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FREE NEIGHBORHOOD DUMPSTER PROGRAM APPLICATION FORM

PLEASE WRITE LEGIBLY

APPLICANT / RESPONSIBLE PARTY

(Applicant's address below must be an owner occupied property, reside on the street where the clean-up is to take place and have current garbage service with Recology Vallejo.)

Name: _____ Phone #: _____

Address: _____ Vallejo, CA

Email Address: _____

Please sign application when you submit the application

Requested dumpster drop off date:

Monday* (Friday pick-up)

Friday (Monday pick-up)

Place dumpster at: _____

Pick up dates may be altered at Recology Vallejo's discretion based on special circumstances.

***For Monday Deliveries Only:** If the dumpster is full before the Friday pick-up, an early pick-up may be requested but the applicant/responsible party MUST CONTACT Code Enforcement clerical staff at (707) 648-4469. Vallejo Recology requires a full 24 hour notice before any drop off or pick up.

I have read and understand the Free Neighborhood Dumpster Program Requirements & Guidelines and agree to the terms. I agree that everyone on the application will be able to use the dumpster. I understand that if I do not follow the Free Neighborhood Dumpster Program Requirements & Guidelines, I will be restricted from receiving a free dumpster in the future.

Applicant's Signature

Date

Submit this application form to the Code Enforcement/Community Services Division in person or via mail/email (be sure to include the title "Free Dumpster Application" in the mailing address portion or email subject line).

Reminder – You will be contacted:

1. If there are any questions or problems with the application.
2. After the #1 Applicant / Responsible Party is confirmed as being owner occupied and all 5 properties are confirmed as having current garbage service, the Code Enforcement Division will contact you to set up a specific drop off date.
3. A few days before the drop off date, the Code Enforcement Division will contact you to confirm that the dumpster is scheduled for the drop off.



CITY OF VALLEJO

Central Permit Center

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ROAD CLOSURE PERMIT (TEMPORARY)

1. The applicant shall submit to the Public Works Department Maintenance Division, the City of Vallejo Road Closure Application at least **15 business days** prior to the date of the proposed street closure. Applications submitted less than 15 business days cannot be guaranteed a response for approvals. Applications submitted the week of proposed closure will not be accepted.
2. Included with the written request, the applicant must provide the City with a completed Neighborhood Road Closure Petition form supporting the street closure signed by at least **fifty-one percent (51%)** of the owners or tenants of the affected area.
3. The applicant must be responsible for the temporary street closure and is an owner or tenant on the affected street.
4. The temporary street closure must not cause a significant hardship to pedestrian or vehicular traffic. Alternate routes must be available for public and emergency vehicles.
5. The temporary street closure shall be for a period less than twenty-four (24) hours.
6. The applicant shall post copies of the first page of the approved permit seventy-two (72) hours prior to street closure on the street that is being closed. Posting can be done on street light poles, barricades, and/or street sign poles; applicant is responsible for removal of all postings within twenty-four (24) hours following the closure. Proof of Posting form must be returned to Public Works Traffic Engineering Section seventy-two (72) hours prior to street closure.
7. The applicant shall obtain and place barricades for the temporary street closure according to city standards (see diagram), and remove the barricades promptly after the event is concluded.
8. A 15-foot unobstructed path must be maintained for emergency vehicle access.
9. Applicant shall be responsible for removal of barricades and clearing a path in the case of emergency.
10. Fire hydrants shall not be blocked at any time by vehicles, tables, decorations, etc. A minimum three-foot clearance must be maintained around hydrants at all times, and a clear unobstructed path from the street to the hydrant. Vehicles may not be parked within ten feet of either side of the hydrant. Ropes or other objects shall not be attached to fire hydrants at any time.
11. Promptly following the conclusion of the event, the applicant shall clean the right-of-way equivalent to its condition prior to the temporary closure.
12. The applicant shall adhere to all ordinances, resolutions and policies of the City of Vallejo pertaining to events in the public right-of-way or which are otherwise in effect.
13. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
14. The petitioner agrees to indemnify and hold harmless the City of Vallejo, its officers, agents and employees from and against all losses, claims, demands, payments, suits and judgments of every nature and description brought or recoverable against it or them (the City, et al) by the petitioner(s) and permittee, their agents or employees or third parties arising out of or in any way attributable to the above job.
15. The City maintains the right to cancel approval of the road closure at any time.



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Permit No.: _____
Approved By: _____
Date Issued: _____

APPLICATION FOR TEMPORARY CLOSURE OF PORTIONS OF STREETS FOR BLOCK PARTIES AND OTHER PURPOSES ORDINANCE NO# 1019 N.C. (2d)

The undersigned applicant hereby requests permission to use the public streets and ways of the City of Vallejo to operate certain devices on private property:

General Information - Please fill out completely:

Name of Applicant: _____ Email Address: _____

Address: _____

Phone # (daytime): _____ (evening): _____

Location and/or route: _____

**** Attach Site Map Showing Location of Closure**

Type of Road Closure: Block Party Fundraiser Community Special Event Other

Purpose of Road Closure: _____ To: _____

Date of Closure (from): _____ To: _____

Hours of Closure (from): _____ To: _____
Including set-up & removal)

Estimated Number of Participants: _____

Will sound amplification be used? Yes No

If yes, what type of music/amplification? (e.g. DJ, band, portable system, etc.)

**** Sound must be kept at a level as not to create a disturbance If sound is being used an administrative fee in accordance with the most current fee schedule must be submitted with a Sound Permit application.****

Barricade Requirements

- You must provide either Type I, Type II or Type III barricades as directed by the Public Works Director.
- A Type I barricade is a standard "A" frame barricade with a single rail facing each direction, between 8" and 12" in width, and 2 feet in length. There should be 2 reflectorized rail faces on Type I barricades.
- A Type II barricade is a standard "A" frame barricade with a single rail facing each direction, between 8" and 12" in width, and 2 feet in length. There should be 4 reflectorized rail faces on Type I barricades.
- A Type III barricade is a vertical barricade mounted on posts or skids with three rails, between 8" and 12" in width and 4 feet in length. There should be 3 reflectorized rail faces on Type III barricades if the barricade is facing in one direction, and 6 reflectorized rail faces if facing traffic in two directions.



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• In addition, you must secure enough barricades, and place them in such a way, so that there is no gap large enough for a vehicle to pass through the street.

In consideration of the granting of this permit, the undersigned does hereby agree to assume the defense of and indemnify and save harmless the City of Vallejo, its Council members, boards, commissions, officers, employees and agents, from all suits, actions damages or claims to which the City may be subject of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of such temporary street closure and the activities permitted in connection therewith.

The applicant also agrees to reimburse the City of Vallejo for damages to City of Vallejo property.

Applicant's Signature

Date

APPROVED

Date: _____
Date: _____
Date: _____

Public Works Director
Police Chief
Fire Marshall

Additional Comments and/or Conditions: _____

Please return completed form and petition to:

Public Works
Central Permit Center
555 Santa Clara Street
Vallejo, CA 94590

Completed forms and petitions can also be hand delivered to Public Works at the Central Permit Center on the 2nd Floor of City Hall.

